

Name: _____

Date: _____

Elementary Leadership Skills

		3 – Proficient	2 – Emerging	1 – Non-Proficient
Personal management	<i>I complete tasks and assignments. (Be proactive)</i>			
	I complete classwork tasks and assignments.	I consistently complete classwork.	I sometimes complete classwork.	I rarely complete classwork.
	I complete out of class tasks and assignments.	I consistently complete out of class tasks and assignments.	I sometimes complete out of class tasks and assignments.	I rarely complete out of class tasks and assignments.
	<i>I engage and participate in learning activities. (Begin with the end in mind)</i>			
	I ask questions.	I consistently ask questions during learning activities.	I sometimes ask questions during learning activities.	I rarely ask questions during learning activities.
	I contribute to class and group discussions.	I consistently contribute to discussions during learning activities.	I sometimes contribute to discussions during learning activities.	I rarely contribute to discussions during learning activities.
	I volunteer for assignments and tasks.	I consistently volunteer for assignments and tasks during learning activities.	I sometimes volunteer for assignments and tasks during learning activities.	I rarely volunteer for assignments and tasks during learning activities.
	<i>I am organized for learning. (Put first things first)</i>			
	I keep my work area neat and organized.	I consistently keep my work area neat and organized for learning.	I sometimes keep my work area neat and organized for learning.	I rarely keep my work area neat and organized for learning.
	I neatly record assignments/tasks in my agenda.	I consistently record assignments/tasks neatly in my agenda.	I sometimes record assignments/tasks neatly in my agenda.	I rarely record assignments/tasks neatly in my agenda.
I appropriately manage my work materials and supplies.	I consistently manage my work materials and supplies in an appropriate way.	I sometimes manage my work materials and supplies in an appropriate way.	I rarely manage my work materials and supplies in an appropriate way.	
Social Responsibility	<i>I work and interact cooperatively with others. (Synergize)</i>			
	I communicate respectfully with others.	I consistently communicate respectfully with others.	I sometimes communicate respectfully with others.	I rarely communicate respectfully with others.
	I am a team player.	I consistently am a team player	I sometimes am a team player.	I rarely am a team player.
	<i>I respect the rights and ideas of others. (Seek first to understand, then to be understood)</i>			
I am tolerant of others.	I am consistently tolerant of others.	I am sometimes tolerant of others.	I am rarely tolerant of others.	

Scale	Descriptor
3	Proficient: Consistently demonstrates behavior independently.
2	Emerging: Sometimes demonstrates behavior. Requires some redirection and/or assistance.
1	Non-Proficient: Rarely demonstrates behavior. Requires frequent redirection and/or assistance.

Parent Comments: